

Kwun Tong Government Secondary School
Use of Capacity Enhancement Grant 2016-2017

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Science Learning a) Chemistry enrichment course b) Science enrichment programme for senior gifted students	1. To stretch the potential of the capable students 2. To promote STEM education in school	1. To hold gifted classes for able students on various science topics (physics – electricity, chemistry – food testing, biology – infectious disease) emphasizing on exploring and reasoning in a broader horizon.	1. Opportunities are provided for students to explore science, mathematics, and multimedia technology which are vital to the world's current and future development. 2. The creativity, inquisitiveness, observing and analytical skills of students will be boosted.	Sept 2016 to Aug 2017	Funds for running the courses : Chemistry: \$ 10,000 Physics and Biology : \$ 10,000	1. Students' attendance is at least 90 % 2. 80% of the participants find the courses useful	1. Students' attendance is taken 2. Students are to complete an evaluation form 3. Teachers will also complete an evaluation form 4. The performance of students in each class	KLA (Science) Coordinator, HODs of Physics, Chemistry and Biology

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Adventureship “JCHUAN” Trip	<ol style="list-style-type: none"> 1. To explore students in facing different challenges so as to strengthen their skills in overcoming difficulties. 2. To foster students’ communication skills. 3. To enrich their leadership quality. 	<ol style="list-style-type: none"> 1. The onboard training programs are designed and customizable to the characteristics and needs of the participants. It involves pre-trip and post-trip sessions. 2. The programs includes: <ul style="list-style-type: none"> • Introduction to the vessel • JC Huan • Goals Setting • Safety at sea • Regulations aboard ship • Ropes and knot tying • Man-overboard recovery procedure • Use of sailing dinghies and board sails • Lessons on basic principles of navigation • Survival at sea training • Command Activities • Steering of rescue boat • Diving from trapeze 	<ol style="list-style-type: none"> 1. The trainees work cooperatively and push themselves in a supportive environment – learning, helping others, and growing. 2. Through this activity, the participants can develop their potential in a supportive environment, enhance their creative, social and problem-solving skills by confronting challenges in groups, acquire an appreciative, caring and environmentally aware attitude and finally, increase their self-esteem, self-reliance and sense of team spirit. 	Jul – Aug 2017	Funds for running the programme: \$ 36,910	<ol style="list-style-type: none"> 1. Students’ attendance at least 90% 2. 80% of the participants find the activity useful 	<ol style="list-style-type: none"> 1. Written reflection will be sent to the Organizer “Adventure Ship” 2. Sharing be held in morning assembly in school 3. Web sharing will be posted at the school web site 	Teachers of SU

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Taster Programme for Personal Growth	1. To organise Life-wide learning programmes concerning self-understanding, self-management and career exploration for students' personal growth.	1. NGO will be hired to conduct the workshop in school. 2. Activities will be organized to equip students with better skills and knowledge of life planning and career.	1. S1-3 students will be prepared to explore their personalities, interest, abilities and orientation in order to set learning goals for further development.	September 2016 to May 2017	\$ 8,000	1. Attendance is at least 70% 2. 75% of the participants find the workshop useful	1. Attendance record 2. Reflection form. 3. Teachers' observation	Pastoral Care Team
Experiencing in the dark	1. To develop value-based perceptions so that students can live a positive life. 2. To develop students' attitudes and abilities of facing challenges.	1. Students visit Dialogue in The Dark.	1. 20 students from S1-S.3	Oct to Dec 2016	\$20 x 40 = \$ 800 (entrance fee) \$ 700 (coach fee) Total: \$ 1,500	1. Attendance rate: 85% 2. Over 70% students find the workshop useful	1. Attendance record 2. Observation by teachers	Pastoral Care Team

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Value Education	<ol style="list-style-type: none"> 1. To strengthen students' positive thinking mindset to face up with challenges. 2. Students treasure all they have in their life. 3. To develop students' empathy. 	<ol style="list-style-type: none"> 1. Students visit Dialogue in The Dark. 	<ol style="list-style-type: none"> 1. 40 students from S.1-S.6 	Sept to Dec 2016	\$40 x 40 =\$ 1,600 (entrance fee) \$ 900 (coach fee) Total: \$ 2,500	<ol style="list-style-type: none"> 1. Average attendance rate: 80% or above 2. Over 75% students find the workshop useful 	<ol style="list-style-type: none"> 1. Attendance record 2. End of activity evaluation 3. Observation by teachers 	Counselling Team

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Interviewing Skills Workshop	<ol style="list-style-type: none"> 1. To enhance the effectiveness of school-based life planning and career support for students. 2. To enlist support from external organization in running interviewing skills training workshops for S4 – S6 students to prepare them for career development and academic pursuit. 	<ol style="list-style-type: none"> 1. Trainers specialized in designing and running interviewing skills workshop for the university admission interviews through a service provider will be hired to conduct the workshop in school. 2. 3 one-and-a-half-hour workshops will be organized. Advanced workshop will be held in November for S5 and S6 students. Elementary workshop will be held in March for S4 and S5. Intensive training workshop will be held in May for S6. 	<ol style="list-style-type: none"> 1. Students' self-confidence and communication skills will be enhanced. 2. The workshops will equip participants with different interview skills and inspired them to make good preparation for self-introduction before attending admission interview by tertiary institutions. 	Nov 2016, Mar 2017 and May 2017	\$ 10,000	<ol style="list-style-type: none"> 1. Attendance is at least 70% 2. 80% of the participants find the workshop useful 	<ol style="list-style-type: none"> 1. Attendance is taken 2. Performance during mock individual and group interviews 3. Participants are to complete an evaluation form 	Careers and Life Planning Team

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Applied Strategic Thinking Workshop	<ol style="list-style-type: none"> To equip students with better time management skills, knowledge of goal-setting and understanding on life planning and career education. To organise Life-learning Programmes concerning goal-setting, self-understanding and choice of subjects or programmes for further studies. 	<ol style="list-style-type: none"> Trainers specialized in designing and running Applied Strategic Thinking workshop through a service provider will be hired to conduct the workshop in school. The workshop will be conducted during 2 Form Periods of S4 and S5. It aims at assisting S4 students in nurturing positive attitudes towards work and learning. For S5 students, the skills in making their study and career decisions are developed in accordance with their interest, ability and orientations. 	<ol style="list-style-type: none"> S4 and S5 will be equipped with the skills of understanding the pre-requisites of programmes offered by JUPAS. By understanding their interests and strengths, they make an informed choice of programme selection. They will also get ready to prepare a list of interested programmes for further studies. 	September 2016 to May 2017 during 2 Form Periods	\$ 20,000	<ol style="list-style-type: none"> Attendance is at least 70% 80% of the participants find the workshop useful 	<ol style="list-style-type: none"> Attendance is taken Preparation of a list of interested programmes for further studies Participants are to complete an evaluation form 	Careers and Life Planning Team

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Writing Personal Statement Workshop	<ol style="list-style-type: none"> 1. To equip students with better time management skills, knowledge of goal-setting and understanding on life planning and career education. 2. To organise Life-learning Programmes concerning making personal statement for further studies. 	<ol style="list-style-type: none"> 1. Trainers specialized in designing and running Writing Personal Statement workshop through a service provider will be hired to conduct the workshop in school. 2. The workshop will be conducted during 2 Form Periods of S5 and S6. 3. Students will be helped to identify their strengths and weaknesses such that they could set some short term and long term achievable goals. 	<ol style="list-style-type: none"> 1. S5 and S6 students will be prepared to make their personal statements. 	Oct 2016 to Mar 2017 during 2 Form Periods	\$ 6,000	<ol style="list-style-type: none"> 1. Attendance is at least 70% 2. 80% of the participants find the workshop useful 	<ol style="list-style-type: none"> 1. Attendance is taken 2. Preparation of their personal statements to be uploaded in Student Learning Profile 3. Participants are to complete an evaluation form 	Careers and Life Planning Team

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Time Management and Goal-setting Workshops	<ol style="list-style-type: none"> To equip students with better time management skills, knowledge of goal-setting and understanding on life planning and career education. To organise Life-learning Programmes concerning goal-setting, self-understanding and choice of subjects or programmes for further studies. 	<ol style="list-style-type: none"> Trainers specialized in designing and running Careers Education through a service provider will be hired to conduct the workshop in school. The workshop will be conducted during 2 Form Periods of S4 and S5. Students will be stimulated to find out natures and characteristics of certain jobs hoping to make a right match of the job and their interests. 	<ol style="list-style-type: none"> S4 and S5 students will be prepared to identify their strengths and weaknesses such that they will set their short term and long term goals related to careers planning. 	Sept 2016 to Jun 2017 during 2 Form Periods	\$ 17,080	<ol style="list-style-type: none"> Attendance is at least 70% 80% of the participants find the workshop useful 	<ol style="list-style-type: none"> Attendance is taken Participants prepare a list of their strengths, weaknesses, short term and long term goals related to careers planning Participants are to complete an evaluation form 	Careers and Life Planning Team

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Experiencing Image Design	<ol style="list-style-type: none"> To encourage multiple development pathway. To assist and prepare students for taking the courses by organising experience sharing, taster programmes and various training workshops for them. 	<ol style="list-style-type: none"> Trainers specialized in designing and running Experiencing Image Design through a service provider will be hired to conduct the workshops in school. The workshops will be conducted after school for interested S4 and S5 students. Students will be equipped with the necessary skills in image design. 	<ol style="list-style-type: none"> Participants will have a wider exposure to image design and to enhance their life and careers planning. They will be guided to carry out a project related to image design. 	Dec 2016 to Apr 2017 (after school)	\$ 6,360	<ol style="list-style-type: none"> Attendance is at least 70% 80% of the participants find the workshop useful 	<ol style="list-style-type: none"> Attendance is taken Preparation of a project related to image design Participants are to complete an evaluation form 	Careers and Life Planning Team
Taster camps or programmes by various institutions	<ol style="list-style-type: none"> To encourage multiple development pathway. To apply the policy of promoting 'Equal Learning Opportunities' through which the maximum number of students would be encouraged 	<ol style="list-style-type: none"> Information related to taster programmes offered by various institutions will be provided. Financial support will be provided to interested S2 to S5 students. Sharing sessions will be conducted after the taster programmes. 	<ol style="list-style-type: none"> Participants will have a wider exposure to course structure by the institutions and to enhance their life and careers planning. They will be guided to conduct sharing sessions related to taster programme. 	Dec 2016 to Jul 2017	\$ 3,000	<ol style="list-style-type: none"> Attendance is at least 70% 80% of the participants find the taster programmes useful 	<ol style="list-style-type: none"> Attendance is taken Preparation of the sharing sessions Participants are to complete an evaluation form 	Careers and Life Planning Team

	<p>to engage themselves in participating taster programmes which would help to broaden their horizons, enrich their life experiences, generate skills, boost self-confidence and set goals for personal development.</p>							
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Mentorship Programme	<p>1. To enhance the effectiveness of school-based life planning and career guidance support for students.</p> <p>2. To enhance collaboration among departments and functional teams in conducting career and life planning activities.</p>	<p>1. Alumni from different job fields, act as mentors to give interested S4 – S5 students individual support and guidance, and to share with them their experiences from time to time.</p>	<p>1. Participants will be equipped with knowledge, skills and attitude in career choice. Individual support and guidance were practical and valuable for students to plan their own career.</p> <p>2. Close connection between alumni and selected students will be established and maintained. They will be guided to conduct sharing sessions related to mentorship programme.</p>	Sept 2016 to Jul 2017	\$ 4,000	<p>1. Attendance is at least 70%</p> <p>2. 80% of the participants find the mentorship programme useful</p>	<p>1. Attendance is taken</p> <p>2. Preparation of the sharing sessions</p> <p>3. Participants are to complete an evaluation form</p>	KTGSS Alumni Association and Careers and Life Planning Team

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Job shadowing and work experience scheme	<p>1. To enhance the effectiveness of school-based life planning and career guidance support for students.</p> <p>2. To enlist support from external organisations, stakeholders and community in running career and life planning activities for students to prepare them for career development and academic pursuit.</p>	<p>1. Personnel from seven commercial sectors, including property management, electronic company, accounting firm, drinking water system management company, information technology company, coffee shop and food & beverage industry will be invited to provide job-shadowing activities to interested S4 – S5 students.</p>	<p>1. Participants will be equipped with knowledge, skills and attitude in career choice. Individual support and guidance were practical and valuable for students to plan their own career.</p> <p>2. Close connection between commercial personnel and selected students will be established and maintained. They will be guided to conduct sharing sessions related to mentorship programme.</p>	Sept 2016 to Jul 2017	\$ 4,000	<p>1. Attendance is at least 70%</p> <p>2. 80% of the participants find the job shadowing and work experience scheme useful</p>	<p>1. Attendance is taken</p> <p>2. Preparation of the sharing sessions</p> <p>3. Participants are to complete an evaluation form</p>	Hong Kong Christian Service and Careers and Life Planning Team

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Mock Release of HKDSEE	<p>1. To enhance the effectiveness of school-based life planning and career guidance support for students.</p> <p>2. To enlist support from external organisations, stakeholders and community in running career and life planning activities for students to prepare them for career development and academic pursuit.</p>	<p>1. Trainers specialized in designing and running Mock Release of HKDSEE through a service provider will be hired to conduct the activity in school.</p> <p>2. The activity will be conducted after school for all S6 students to familiarize themselves with study options available.</p>	<p>1. Participants will be able to formulate a more accurate and precise career development plan with the careful guidance of teachers.</p> <p>2. Participants will be equipped with knowledge, skills and attitude in career choice. Individual support and guidance were practical and valuable for students to plan their own career.</p> <p>3. Close connection between careers teachers and S6 students will be established and maintained.</p>	Oct 2016	\$ 10,000	<p>1. Attendance is at least 70%</p> <p>2. 80% of the participants find the Mock Release of HKDSEE useful</p>	<p>1.Attendance is taken</p> <p>2.Preparation of the career development plan with the guidance of Careers teachers</p> <p>3.Participants are to complete an evaluation form</p>	Trainers from ABM Hong Kong Swatow Baptist Church Community Service Association and Careers and Life Planning Team

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S1 Life Camp	<ol style="list-style-type: none"> To shape up students' characters, nurturing their personal growth with beliefs and values, forming a positive and healthy life. To strengthen students' abilities facing challenges and overcoming difficulties. 	<ol style="list-style-type: none"> Profession will be hired to conduct a life talk in S.1 Life Camp. 	<ol style="list-style-type: none"> S1 students will be cultivated to develop a positive attitude and value. 	Oct 2016	\$ 8,000	<ol style="list-style-type: none"> 70% of the participants find the talk useful Teachers' feedback 	<ol style="list-style-type: none"> Evaluation form Teachers' observation 	Teacher i/c of Pastoral Care Team

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English Communication Skills Enhancement Course (S6)	<ol style="list-style-type: none"> To provide S6 students with additional practice on speaking. To brush up their skills in group discussion, individual response and individual presentation. To offer opportunities for S6 students to interact with students of different language abilities. To better prepare them for the HKDSE Exam Paper 4. 	<ol style="list-style-type: none"> An experienced English tutor will be hired to conduct the course. Students will have practice on group discussion and giving individual response and presentation. Each practice session will last 30 minutes. Feedback on their performance and suggestions for improvement will be provided. 	<ol style="list-style-type: none"> Students will make improvement on their speaking skills, including delivery, communication strategies, language and organization of ideas. The English teachers will be given feedback on students' strengths and weaknesses so that follow-up practice could be done. 	Oct 2016 to Jan 2017 (on school days)	Total amount required: \$ 28,350 (SBASLSP \$8350 CEG \$20,000)	<ol style="list-style-type: none"> Students' attendance rate reaches 80% 70% of the students find the course useful in enhancing their speaking skills 	<ol style="list-style-type: none"> Students' attendance record Feedback from the tutor Feedback from the English teachers 	<ol style="list-style-type: none"> HOD and Deputy HOD of the English Dept. S6 English teachers

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Course on English Speaking Skills	<ol style="list-style-type: none"> To provide S5 students with additional practice on speaking. To brush up on their skills in group discussion, individual response and individual presentation. To better prepare them for the Yearly Examination Paper 4 and the HKDSE Examination Paper 4. 	<ol style="list-style-type: none"> An experienced English tutor will be hired to conduct the course. Students will have practice on group discussion and giving individual response and presentation. Each practice session will last 2 hours. Feedback on their performance and suggestions for improvement will be provided. 	<ol style="list-style-type: none"> Students will make improvement on their speaking skills, including delivery, communication strategies, language and organization of ideas. The English teachers will be given feedback on students' strengths and weaknesses so that follow-up practice could be done. 	Feb to May 2017, on Saturdays	<p>Total amount required: \$ 37,800 (14 days, 6 hours/day)</p> <p>Funding allocated: Total: \$ 37,000 (SBAFLSP: \$ 11,000 CEG \$ 26,000)</p>	<ol style="list-style-type: none"> Students' attendance rate reaches 80% 70% of the students find the course useful in enhancing their speaking skills 	<ol style="list-style-type: none"> Students' attendance record Feedback from the tutor Feedback from the English teachers 	<ol style="list-style-type: none"> HOD and Deputy HOD of the English Dept. S6 English teachers

Total: \$ 203,350